

SERVICE CONTRACT

between

The Co-operative Federation of Australia

and

The Co-operative Federation of Victoria

1. The object of this contract is to operate a joint Secretariat for both Federations utilising the services of Mr. W.W. Rawlinson as Executive Officer.
2. Mr. Rawlinson will continue as the full time employee of the Co-operative Federation of Australia.
3. The Co-operative Federation of Australia will make the services of Mr. Rawlinson available to perform the duties associated with the Co-operative Federation of Victoria under direction of that State Federation Council on a 50:50 basis of available time or such other apportionment of time as might be mutually agreed.
4. The Co-operative Federation of Victoria will contribute to the funds of the Co-operative Federation of Australia a mutually agreed amount in respect of contribution to salary, car expenses and office rental. For the first twelve months from commencement of this contract this contribution will be at the rate of eleven thousand dollars (\$11,000).
5. Mr. Rawlinson will continue to be responsible to the Council of the Co-operative Federation of Australia for administration of the business of that Federation within the budgets, policies and programmes of that Council.
6. Mr. Rawlinson will be responsible to the Council of the Co-operative Federation of Victoria for the administration of the business of that Federation within the budgets, policies and programmes of that State Federation.
7. The responsibility for application of expenses within the budgets of both Federations will be that of the Executive Officer, subject to audit of each Federations's books of accounts.
8. The Co-operative Federation of Victoria will provide office accommodation for the joint Secretariat at 369 Lonsdale Street, Melbourne.
9. The commencing date for the operation of the joint Secretariat to be 1st November, 1978.
10. The initial period of this Contract shall be for fourteen months until 31st December, 1979 but the Contract will be subject to review in September, 1979. If the Contract continues beyond December, 1979 then it can only be terminated by the giving of three months notice in advance by either Federation.

For and on behalf of the Council of Co-operative Federation of Australia

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For and on behalf of the Co-operative Federation of Victoria

10th October 1978

Secretary